

Subject: MCMA Journalist of the Year interview

Date: Thursday, March 27, 2014 at 10:02:03 AM Central Daylight Time

From: Dimond, Jack E

To:

Dan,

Good morning. My name is Jack Dimond, and I am the Missouri College Media Association's liaison to Missouri Press Association. I am organizing the judging for the MCMA Journalist of the Year award. We are pleased to have received your application.

The judging panel will review your application materials and will then interview you via video conference. **The interview will last about 20 minutes.** We will be using Google+ Hangouts to do the interview, so be sure you know how to use it and have the hardware you need. It's very simple. Here is a link to a video tutorial in case you are unfamiliar.

Because the interviews involve three judges and six candidates, coordination of the schedule will be a challenge. My question for you is this: Tell me about your availability during the following time periods. The more detail you can provide, the more it will help me schedule the interview at a time that is convenient for you and the judges.

- Saturday, March 29, roughly between 10 a.m. and 3 p.m.
- Daytime hours (8 a.m. to 5 p.m.) during the week of March 31-April 4.
- Evening hours (5 to 9 p.m.) during the week of March 31-April 4.

Again, thanks for your application. Your prompt response will be most helpful.

Jack

Jack Dimond
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